

Declaration of Impartiality¹ (Experts²)

Name of the expert: _____

Project number: _____

Procedure at higher/
continuing education institution³: _____



Have you, within the past five years, received by decision of the aforementioned institution a complaint, such as a refused, rejected, denied, withdrawn or similar administrative file; or has the institution or one of its representatives filed legal proceedings against you?

Yes No

Have you, within the past five years, been involved in an employment relationship, a doctorate, a habilitation, or a recruiting or professorial appointment process at the aforementioned institution?

Yes No

Have you, within the past five years, been enrolled as a student at the aforementioned institution or were you involved in a joint research project or other intensive cooperation project with the aforementioned institution?

Yes No

Have you, within the past five years, had any consulting role in the design of the study programme or (applicable to institutional procedures) quality management system, and/or a mandate in the Council/Senate/Board or Advisory Council of the institution?

Yes No

Has your department (in case you are full-time faculty) or your degree programme (in case you are part-time faculty), within the past three years, been reviewed by employees of the aforementioned institution?

Yes No

Does the procedure otherwise affect your own matters or interests of your spouse or partner, your parents, children, siblings or another person represented by you by law or power of attorney?

Yes No

Do you or your institution maintain close business ties with the institution under review, or are they institutionally intertwined?

Yes No

[Note: Only to be filled in for procedures for (partial-)system accreditation/institutional accreditation]

Have you worked as an expert within an internal accreditation procedure at the higher education institution during the last eight years?

Yes No

I hereby declare my impartiality in this accreditation/certification process. I will immediately inform FIBAA if offers from the higher or continuing education institution regarding employment/cooperation in research and teaching, or offers to take on orders for my own account and anything else which could impede my impartiality.

Place, date

Signature

These records can, at any time and without further reason, be presented or submitted to institutional customers, the German Accreditation Council, courts or, for good reason, to other institutions.

¹ FIBAA is informed by the Guidelines on the Appointment of Experts and Composition of Expert Teams in Accreditation Procedures (Resolution of the 23rd Members' Assembly of the German Rectors' Conference (HRK)) and the Guidelines for Avoiding Conflicts of Interest of the German Research Foundation (DFG).

² To facilitate the readability of this document, the male form will be used without further gender-sensitive differentiation. The document addresses anyone irrespective of gender.

³ In the case of cooperative study programmes and joint degree programmes these regulations apply to all institutions involved in a given study programme.